

# SETON HALL UNIVERSITY

## 2024-2025 Verification of Proof of Citizenship (To Be Signed With Notary)

- All documents (including tax returns) should be uploaded to the following secure Document Portal site:
- [https://setonhall.formstack.com/forms/financial\\_aid\\_office\\_document\\_submission](https://setonhall.formstack.com/forms/financial_aid_office_document_submission)

If the student is unable to appear in person at **Seton Hall University** to verify his or her proof of citizenship, the student must provide to the notary **both**:

- The **actual** valid proof of citizenship document **along with**
- A **copy\*** of the valid proof of citizenship document,

that is acknowledged in the notary statement below, such as, but not limited to, a Certificate of Naturalization, Certificate of Citizenship, U.S. Passport, I-551(Green Card), I-94, Birth Certificate, etc.

### Statement of Valid Citizenship Documentation

I certify that I \_\_\_\_\_ am the individual signing this statement  
(Print Student's Name)

and that the citizenship documentation presented on this day is valid proof of my current citizenship status in the United States.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Student's ID Number)

### Notary's Certificate of Acknowledgement

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me (Printed  
name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of proof of citizenship provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

**\*All documents must either be \*uploaded to the document portal or submitted by postal mail.**